



DENALI COMMISSION

510 'L' Street, Suite 410
Anchorage, Alaska 99501

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September 9, 2003

Melanie Greer
Grants Administrator
Division of Community Advocacy – Grants Section
Alaska Department of Community and Economic Development
P.O. Box 110809
Juneau, AK 99811-0809

Dear Ms. Greer:

I received your September 5 letter regarding our Mini-Grant financial assistance award no. 0011-DC-2000-E1, in which you requested an extension of the award performance period to December 31, 2003. I appreciate your efforts to spend down the balance of funds from this award, and approve the requested extension. I look forward to working with you on closeout of this award.

Best regards,

A handwritten signature in cursive script that reads "Paul McIntosh".

Paul McIntosh
Program Manager

**Division of Community Advocacy - Grants Section**

P.O. Box 110809, Juneau, AK 99811-0809

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5 September, 2003

Fax to 271-1415 (1 page)

Paul McIntosh
Denali Commission
510 "L" Street, Suite 410
Anchorage, AK 99501

**RE: FFY00 Mini-Grant Financial Assistance Award
Project Number 0011-DC-2000-E1**

Dear Paul:

As we discussed, there is a balance remaining in the above award from four grants that were completed under budget. Several of the grant recipients only recently returned the signed amendments necessary to officially close the grant agreements and release the unused funds.

On August 6, 2002, you approved an extension on this award to March 31, 2003 to allow us to utilize \$93,800 from three declined awards for other projects. We succeeded in re-designating these funds, but the projects completed under budget have resulted in an available balance of \$17,211.61.

We are therefore requesting a final extension to December 31, 2003. With your approval, we would then adjust our records to apply the balance remaining in this award to recently completed projects that were originally coded to newer awards.

We appreciate your consideration of this request. Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Melanie Greer".

Melanie Greer
Grants Administrator

cc: Jo Grove, Program Manager

"Promoting a healthy economy and strong communities"